

DIRECTOR OF MUSIC MINISTRIES

St. John the Beloved Catholic Church in Summerville, SC is seeking a full-time Director of Music Ministries. SJB is a thriving and diverse parish community of over 1600 households located near historic Charleston.

The position would involve planning and preparing liturgy for four weekend Masses (Saturday at 5:30pm, Sunday at 7:30/9:30/11:30am), and Holy Days, as well as sacramental celebrations, penance services, funerals, holidays, and other special occasions as directed.

We have a II/22 Peragallo pipe organ (1997) and 7'4" Yamaha C7 grand piano. An Adult SATB Choir

(25 voices) with professional section leaders performs weekly at the 9:30 Mass and rehearses weekly on Wednesday evenings from 7-9pm. Other groups under the music ministry have included a select Schola Choir of 8-10 voices, a Children's Choir (third to sixth grade), and a Hand Bell Choir. There are plans to develop a Youth-based Contemporary Ensemble.

SJB hosts a monthly concert series during the academic year featuring a wide variety of events for community involvement and cultural enrichment. The Director of Music Ministries would plan and execute this series with an Assistant Artistic Director including promotion and publicity. Concerts are generally held on the first Sunday of each month at 4 pm.

Expectations of the Director of Music Ministries

- cultivate spiritual growth within the parish
- plan and prepare all liturgical music
- train and oversee cantors for each service
- prepare the Adult Choir through weekly rehearsal
- oversee and develop other groups which may include Hand Bell Choir, Children's Choir, Schola, and Contemporary Ensemble. (Assignments commensurate with experience and expertise and may involve overseeing additional music leaders.)
- effectively communicate and coordinate with the parish staff
- develop rapport with the parish to generate interest in the Music ministry
- maintain proficiency in his/her craft through regular practice
- be versed in healthy choral and rehearsal techniques for voices of all ages
- attend and contribute to regular liturgical and staff meetings
- attend select conferences in the fields of Catholic ministry and church music
- design and create weekly worship aids to be used each Mass
- plan and implement the monthly Concert Series with the help of an Assistant Director

Successful candidates are enthusiastic, personable, and possess interpersonal skills to nurture and develop a thriving music ministry. This is a full time position with benefits and salary is commensurate with experience. Interested candidates should send the following to the address listed below and are due by September 15, 2017:

St. John the Beloved
Attn: DMM Search Committee
28 Sumter Avenue
Summerville, SC 29483
email: [Dianna Mahoney dmahoney@sjbsummerville.org](mailto:dmahoney@sjbsummerville.org)

- Curriculum Vitae or Resume
- Completed Candidate Questionnaire
- Completed Reference Form
 - References should submit a completed Recommendation Form.
- CD, video link (i.e. YouTube or Vimeo), or Dropbox file of recording of playing including solo samples, work with a choir or congregation, and a piano sample